

NEUSE REGIONAL LIBRARIES

PHOTOGRAPHY AND VIDEO POLICY

Policy #2023-20

I. DEFINITIONS

Photography: The act of taking photographs for personal, private, or public use.

Videography: The process or act of making video films or recordings with or without sound recordings for personal, private, or public use.

II. POLICY PROVISIONS

Photography and video recordings are generally allowed in public buildings, except for areas where access is restricted to the public. Public buildings are subject to similar rules associated with a sidewalk or public park, meaning there are few restrictions that can be placed on an individual wishing to take photos or video recordings in open, public areas of the Neuse Regional Libraries.

It is the policy of the Neuse Regional Libraries to permit photography and video recordings under the conditions described herein, and to the extent that it does not interfere with library operations, programs, and activities. Photography and video recordings may occur in public areas only.

Photography and video recordings may occur in library facilities as follows:

- A. Classes, events, or activities sponsored by Neuse Regional Libraries may be photographed or recorded by library staff or its representatives. Attendance at a library event constitutes the consent of attendees, and the consent of the parents/legal guardians of any minor children in attendance, to the future broadcast, publication or other use of photographs or videos at the discretion of Neuse Regional Libraries.
- B. Casual amateur photography or recording is permitted in public areas, provided the photography or recording does not interfere with operations or capture any identifiable likenesses of individuals without their permission. Any such photographers are responsible for arranging all necessary releases and permissions from persons who are photographed or filmed. Under no circumstances may anyone take a photo or record an individual without their consent or the consent of their parent/guardian, if a minor.
- C. Except for photographs or recordings made during an open meeting of a public body, no commercial or media photography or recording may occur in library facilities without the approval of the Director of Libraries or Assistant Director.



- D. The Library may utilize photos and videos from public programs and events on its website, social media sites or in its publications. Photos, images, and videos submitted to the Library for galleries or contests may also be used by the Library for promotional purposes. To ensure the privacy of all individuals, images will not be identified using full names or personal identifying information without written approval from the photographed or recorded subject, parent, or legal guardian.
- E. Consent granted pursuant to this Photography & Video Policy may be revoked at any time upon failure to comply with the terms of this policy or other rules and regulations of the Library.

Adopted by the Neuse Regional Library Board
June 13, 2023